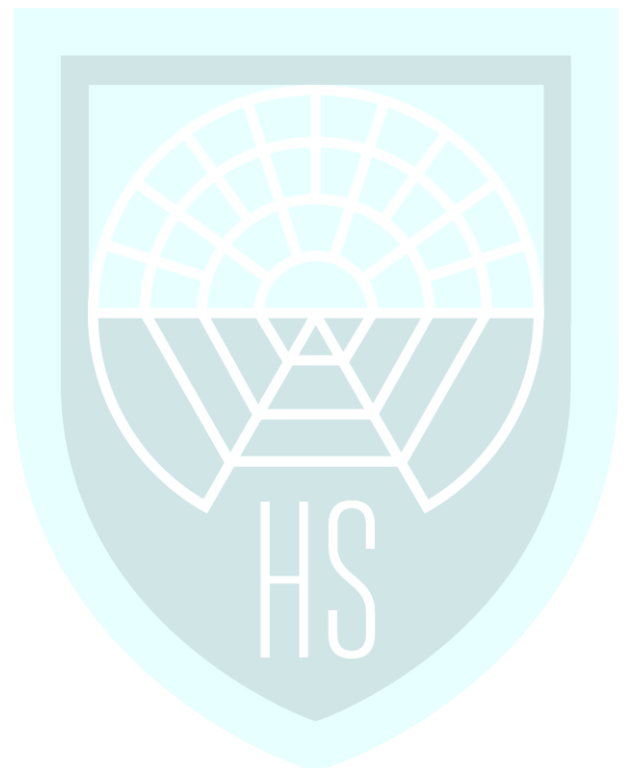




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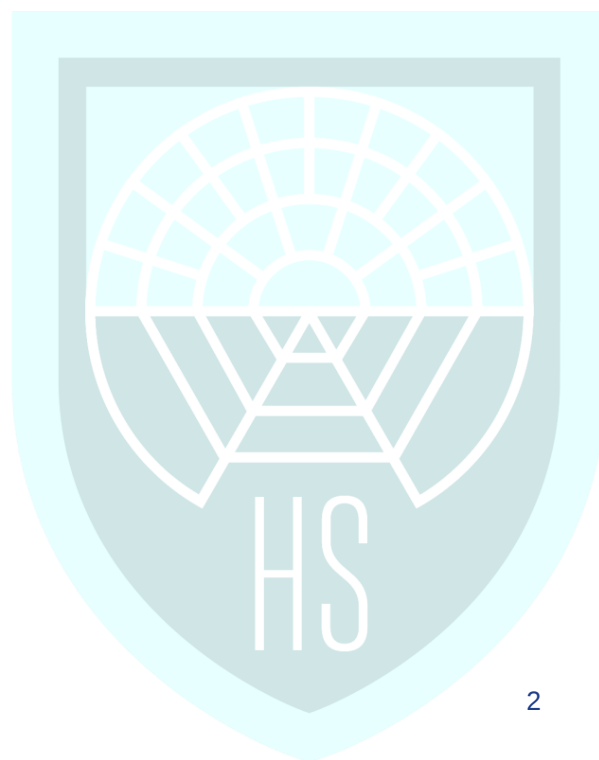
Mobile Phone Policy

September 2026



Version Control

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1. Definition of Terms

This policy sets out our expectations regarding student mobile phone use during the school day. In line with Department for Education guidance and our commitment to safeguarding and learning, students will no longer be permitted to use mobile phones at any point while on school premises.

To support this, we are implementing Secure Lockable Phone Pouches for every student.

2. Rationale and Statutory Requirements

- Eliminate distraction from learning caused by mobile phones
- Promote positive behaviour, engagement, and wellbeing
- Prevent misuse of mobile devices, including bullying, filming, upskirting, and academic dishonesty
- Create a safer school environment and reduce safeguarding risks
- Reinforce a calm and focused school culture through consistent rules

3. Scope

This policy refers to:

Parents/Carers		Trustees	
Employees		Volunteers	
Pupils/Students	✓	Visitors	
Governors		Community	

- All devices capable of communication (phones, smartwatches, earbuds, etc.)
- All areas of the school site and all off-site, school-organised activities

4. Principles

Secure Lockable Phone Pouches – How the System Works

- Each student will be issued a personally assigned signal-blocking pouch
- Students must bring their pouch to school every day
- As students enter the school grounds, phones are to be placed inside and locked in the pouch.
- In the presence of their period 1 teacher, checks will be made to ensure the pouch is secure.
- The pouch remains on the student's person but cannot be opened until the end of the school day
- At the end of the school day, students will unlock pouches on wall mounted devices as they leave the site.
- If student leaves school early, the pouch will be unlocked by reception staff
- If a pouch is forgotten, then the pupil's phone must be left in our reception.
- If a student claims they do not have a phone on their person, school staff reserve the right to request the student place their bag on a table for inspection and turn out their pockets. Furthermore, trained staff will conduct routine spot-checks using metal-detecting wands throughout the school day to ensure compliance."

Expectations of Students

- Bring your pouch every day and use it without exception
- Keep your pouch and phone secure and undamaged
- Follow all staff instructions regarding pouch use
- Do not bring or use any item intended to bypass the system (e.g. second phone, magnets, smartwatches)
- Do not damage or deface the pouch – this is treated as deliberate misconduct

Expectations of Staff

- Enforce pouch use during the school day, including visual checks and supervised locking
- Conduct spot checks during the day if misuse is suspected
- Unlock pouches at the end of final lessons (if you hold an unlocking station)
- Report damage, missing pouches or misuse to the Key Stage Lead
- Keep your unlock station secure and inaccessible to students

Expectations of Parents and Carers

- Ensure your child brings their pouch to school each day
- Reinforce the message that phones must not be used during the school day
- Accept that any damage to a pouch will be chargeable
- Use the school reception as the point of contact in emergencies – students are not contactable during the day

5. Policy Statement

The school will:

6. Sanctions

Breach Type	Sanction
Phone not placed in pouch	The phone will be confiscated for 24 hours and parents will be notified. Students will be placed into internal suspension.
Attempting to cheat system (e.g. 2nd phone, unlock tools)	The phone will be confiscated for 24 hours and parents will be notified. Students will be placed into Internal Suspension. This could also result in a Fixed Term suspension depending on the severity of the incident.
Vandalism or damage to pouch	The phone will be confiscated for 24 hours and parents will be notified. Students will be placed into Internal Suspension. Parents will be charged a replacement fee of £12
Persistent non-compliance	Escalating sanctions including Fixed Term Suspension

7. Monitoring

Emergencies

In an emergency, parents must contact school reception. If a student requires urgent contact with home, staff will facilitate this through appropriate channels.

Exceptions

Any required exceptions (e.g. for medical or SEN reasons) must be agreed in writing with the SENCO and Headteacher. These will be rare and handled discreetly.

Monitoring and Review

This policy will be monitored by the Senior Leadership Team and reviewed annually or in response to updated DfE guidance.

8. Related Documents

