



**Houlton School**  
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**Paul Brockwell**  
Executive Principal

Registered in England  
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**Lorna Pountney**  
Head of School

2<sup>nd</sup> March 2026

Parent/Carer of  
Address

Dear

Congratulations! We are absolutely delighted to welcome your child to Houlton School as part of our Year 7 cohort in September 2026 — this is an exciting moment for your family and for us as a school community!

At Houlton, we are proud to be more than just a school — we are a family where innovation, aspiration and excellence are at the heart of all we do. Our pupils enjoy a truly inspirational setting, where state-of-the-art facilities sit alongside beautifully restored heritage buildings and where every young person is supported to flourish academically, socially and personally.

If you pay council tax to a Warwickshire local authority, your child's place will have already been automatically accepted. You only need to contact Warwickshire Admissions if you wish to decline the offer. If you live outside Warwickshire, please accept the place by emailing [admissions@warwickshire.gov.uk](mailto:admissions@warwickshire.gov.uk).

To help you and your child prepare for life at Houlton, we invite you to explore our Year 7 Transition page on the website: <https://www.houltonschool.org.uk/parents/welcome-year-7/>. Here you'll find our Pupil Welcome Pack packed with helpful information, as well as a full list of FAQs to support your transition.

Please also complete our important electronic data collection form so we have all the essential details we need to prepare for your child's first day, to access this link you can view this letter on our website and click the link <https://forms.gle/6SNE2hyN2iDS47th6>

We're excited to share that your child's Head of Year will be visiting their primary school to meet them and their teacher ahead of transition, and we will be welcoming all Year 6 pupils to Houlton School on Wednesday 8<sup>th</sup> July 2026 for a dedicated Transition Day. More information about this will be available on our Transition page soon.

We can't wait to welcome you and your child into our vibrant and supportive Houlton family!

Warmest regards,

Lorna Pountney  
Head of School

